

The Smart Renter Move-In Inspection Checklist

A renter's guide to
documenting your
apartment before
you unpack





HOW TO USE THIS CHECKLIST ON MOVE-IN DAY

Before you unpack anything, walk through the entire unit and inspect each area.

Use this checklist to document the condition of:

- Walls and floors
- Appliances
- Plumbing and fixtures
- Doors and windows
- Existing damage

Pro tips:

Take photos and videos of every room

Email documentation to the leasing office

Save a copy for your records



Crystal Says: Always complete your inspection before moving furniture inside.



WHAT IF YOU FIND DAMAGE AT MOVE-IN?

It's incredibly important that you document the
damage and report it.

If you notice damage during your inspection:

- Take clear photos or video
- Write it on the move-in inspection form
- Email it to the leasing office immediately
- Keep copies for your records



Crystal Says: If damage isn't documented at move-in, you could be
charged for it later.



Move-In Inspection Checklist

Name: _____
Address: _____

Lease Start Date: _____
Inspection Date: _____
Property Manager: _____

Please complete this checklist within 15 days of your move-in and share it with your property manager.

Condition Recording Key

M - Missing; **S** - Scratched; **D** - Damaged; **B** - Broken; **R** - Repair/Replace; **W** - Water damage; **L** - Leak

LIVING ROOM

☐ Baseboards
☐ Ceiling
☐ Ceiling fan
☐ Doors
☐ Flooring
☐ Lighting
☐ Outlet/Switch
☐ Trim
☐ Walls
☐ Windows

DINING ROOM

☐ Baseboards
☐ Ceiling
☐ Ceiling fan
☐ Doors
☐ Flooring
☐ Lighting
☐ Outlet/Switch
☐ Trim
☐ Walls
☐ Windows

KITCHEN

☐ Baseboards
☐ Cabinetry
☐ Ceiling
☐ Ceiling fan
☐ Counter
☐ Dishwasher
☐ Doors
☐ Flooring
☐ Garbage Disposal
☐ GFCI Outlets
☐ Lighting
☐ Outlet/Switch
☐ Oven
☐ Refrigerator
☐ Sink
☐ Smoke Detectors
☐ Stove
☐ Trim
☐ Walls
☐ Windows

Notes:

BEDROOM #1

☐ Baseboards
☐ Ceiling
☐ Ceiling fan
☐ Doors
☐ Flooring
☐ Lighting
☐ Outlet/Switch
☐ Trim
☐ Walls
☐ Windows

BEDROOM #2

☐ Baseboards
☐ Ceiling
☐ Ceiling fan
☐ Doors
☐ Flooring
☐ Lighting
☐ Outlet/Switch
☐ Trim
☐ Walls
☐ Windows

BEDROOM #3

☐ Baseboards
☐ Ceiling
☐ Ceiling fan
☐ Doors
☐ Flooring
☐ Lighting
☐ Outlet/Switch
☐ Trim
☐ Walls
☐ Windows

BATHROOM #1

☐ Baseboards
☐ Cabinetry
☐ Ceiling
☐ Counters
☐ Doors
☐ Exhaust Fan
☐ Flooring
☐ GFCI Outlet
☐ Lighting
☐ Mirror
☐ Outlet/Switch
☐ Sink
☐ Toilet
☐ Towel bar/hook
☐ Trim
☐ Tub/Shower
☐ Walls
☐ Windows

BATHROOM #2

☐ Baseboards
☐ Cabinetry
☐ Ceiling
☐ Counters
☐ Doors
☐ Exhaust Fan
☐ Flooring
☐ GFCI Outlet
☐ Lighting
☐ Mirror
☐ Outlet/Switch
☐ Sink
☐ Toilet
☐ Towel bar/hook
☐ Trim
☐ Tub/Shower
☐ Walls
☐ Windows

BATHROOM #3

☐ Baseboards
☐ Cabinetry
☐ Ceiling
☐ Counters
☐ Doors
☐ Exhaust Fan
☐ Flooring
☐ GFCI Outlet
☐ Lighting
☐ Mirror
☐ Outlet/Switch
☐ Sink
☐ Toilet
☐ Towel bar/hook
☐ Trim
☐ Tub/Shower
☐ Walls
☐ Windows

Want to rent smarter?

Spill the Lease™ by Crystal Harowitz exists to help renters:

- Avoid application denials
- Understand lease agreements
- Protect their security deposits
- Prevent costly violations
- Make confident financial decisions

If this checklist helped you, there's more.

Follow @SpillTheLease
Or comment "LEASE" on TikTok or Instagram for more renter resources.



Cute apartment. Serious contract.